

## HOWLAND TOWNSHIP PARK MINUTES

The Howland Township Park Commissioners held their Regular and Organizational meeting on December 9, 2022, at 10 A.M. at the Wright Building , Rosegarden Park, Warren, Ohio.

**Roll Call:** Jessica Gault – Present  
Shawn Pompelia - Present  
Allen Seman –Present

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A motion was made by Jessica Gault and seconded by Allen Seman to suspend the reading of the minutes from the November 11, 2022 meeting and accept as written.

**Roll Call:** Jessica Gault – yea  
Shawn Pompelia - yea  
Allen Seman – yea

A motion was made by Jessica Gault and seconded by Allen Seman to authorize the Deputy Clerk to pay all outstanding invoices incurred.

**Roll Call:** Jessica Gault – yea  
Shawn Pompelia - yea  
Allen Seman – yea

A motion was made Allen Seman and seconded by Jessica Gault to approve to pass Resolution 2022-38

Be it resolved that the Park Commissioners of Howland Township Park, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures for fiscal year ending December 31, 2023, the sum be and the same are hereby set aside and appropriations for the several purposes for which expenditures are to be made for and during said fiscal year

**Roll Call:** Jessica Gault – yea  
Shawn Pompelia - yea  
Allen Seman – yea

A motion was made by Allen Seman and seconded by Shawn Pompelia to approve to pass Resolution 2022-39

Authorize the Deputy Clerk to request an advance of 1<sup>st</sup> Half 2023 Real Property Taxes from the Trumbull County Auditor.

**Roll Call:** Jessica Gault – yea  
Shawn Pompelia - yea  
Allen Seman – yea

A motion was made by Allen Seman and seconded by Shawn Pompelia to approve to pass Resolution 2022-40

Approve to reappoint Jessica Gault as Park Commissioner for a three (3) year term, beginning January 1, 2023.

**Roll Call:** Jessica Gault – abstain  
Shawn Pompelia - yea  
Allen Seman – yea

The meeting was turned over to Deputy Clerk Vivian McDowell for the purpose of Reorganization.

A motion was made by Jessica Gault and seconded by Shawn Pompelia to appoint Allen Seman as Chairperson for Fiscal Year 2023.

**Roll Call:** Jessica Gault – yea  
Shawn Pompelia – yea  
Allen Seman – abstain

A motion was made by Shawn Pompelia and seconded by Allen Seman to appoint Jessica Gault as Vice-Chairperson for Fiscal Year 2023.

**Roll Call:** Jessica Gault – abstain  
Shawn Pompelia – yea  
Allen Seman - yea

A motion was made by Shawn Pompelia and seconded by Jessica Gault to adjourn the meeting at 11:00 A.M.

**Roll Call:** Jessica Gault – yea  
Shawn Pompelia – yea  
Allen Seman – yea

#### SUMMARY OF MEETING:

In attendance: Trent Cailor, Cailor-Fleming & Associates, Inc.  
Allie Vugrincic, Warren Tribune Chronicle  
Kenneth Abell, Howland Rotary  
Brad Silvers, Trumbull County Disc Golf Association

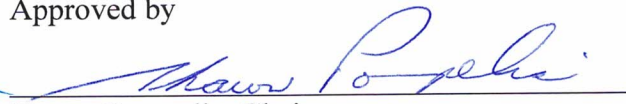
1. Trent Cailor came to address Commissioners' questions regarding insuring the baseball and softball fields at the park. There was discussion about liability. Mr. Cailor recommended Howland Park should verify through its lease with Howland Schools who is responsible for insuring the real property (dugouts, fencing, scoreboards, etc.) of the ball fields. A question of who is responsible for the recently added batting cages was also discussed. Another recommendation was for the Howland Park to ask Howland Schools to provide the park with a certificate of insurance naming the park as an additional insured with regards to Rosegarden, especially as the park is not responsible for the upkeep and maintenance of the ball fields. Commissioner Pompelia made note that the Commissioners have no issues, but wish to be certain they have the coverage and want to be good stewards of the township money. Commissioner Gault explained the goal is to educate ourselves regarding park responsibility. Commissioner Gault will approach Howland Schools Superintendent Spicher to discuss the title search that the Commissioners have undertaken to learn more about the property leased by the Park and to discuss the lease to determine if any modifications need to be made.
  
2. Kenneth Abell with the Howland Rotary attended to get more information on the camera system at the Park. He reported the Rotary is aware of the vandalism problem and is considering ways to help the board with the expense of security. Commissioner Pompelia explained the park board approved Cyclops Technology Group for providing a camera tower that will be able to capture video in nearly the entire park. The board will pay \$14,695 for a five year lease for this camera and an additional camera to cover the Lake Pavilion area. The board will then pay the lease in monthly installments of about \$245. The Cyclops Group will maintain the cameras. The board is currently looking at ways for the tower to "blend" in with the park aesthetics. Mr. Abell had questions about how vandals will be punished after they are identified. The Commissioners explained that prosecuting vandals involves filing charges with the police department.
  
3. Commissioners noted that the Howland Community Tree Lighting was a phenomenal success. They thanked volunteers Jim Rollison and Carly Saxon for hanging the lights around the pavilion. They also thanked Dan Monroe for picking up the Christmas tree from Storeyland and the Howland Fire Department for their help coordinating the event. The Commissioners plan to meet next month with Township Trustee Darlene St. George to discuss ideas for next year.
  
4. Brad Silvers reported to the Board that the Disc Golf course has been played more than 500 times since it opened in late September. Attendance at the course is monitored by a disc golf phone application that shows when the course is played. There is a winter disc golf event planned for February 18, 2023 that is expected to draw around 75 disc golfers.

Attested by:



Vivian McDowell, Deputy Clerk

Approved by



Shawn Pompelia, Chairperson

Date: 12.9.2022

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