

HOWLAND TOWNSHIP PARK MINUTES

The Howland Township Park Commissioners held their Regular and Organizational meeting on January 13, 2023, at 10:00 A.M. at the Wright Building , Rosegarden Park, Warren, Ohio.

Roll Call: Jessica Gault – Present
Shawn Pompelia - Present
Allen Seman –Absent

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A motion was made by Shawn Pompelia and seconded by Jessica Gault to excuse Allen Seman for personal reasons.

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman - absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to suspend the reading of the minutes from the December 9, 2022 meeting and accept as written.

Roll Call: Jessica Gault – yea
Shawn Pompelia - yea
Allen Seman – absent

A motion was made by Jessica Gault and seconded by Allen Seman to authorize the Deputy Clerk to pay all outstanding invoices incurred.

Roll Call: Jessica Gault – yea
Shawn Pompelia - yea
Allen Seman – absent

A motion was made Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-01

Regular meetings of the Park Commissioners for “2023” shall be scheduled as follows and posted on the web page:

2nd Friday of each month at 10 A.M. at the Larry Wright Building

Work sessions will be held one-half hour preceding each public meeting, special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle, and anyone requesting notification.

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-02

Approve the Commissioners attend meetings, seminars, workshops, schools, training, conferences, or conventions that are necessary for the betterment of the Park.

The Park will reimburse allowed expenses incurred as per the ORC and gas mileage to be reimbursed at \$.655 per mile, approved rate by the IRS 2023.

Roll Call: Jessica Gault – yea
Shawn Pompelia - yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to approve to pass
Resolution 2023-03

Authorize the Deputy Clerk to purchase all necessary office supplies and/or equipment for 2023.

Roll Call: Jessica Gault – yea
Shawn Pompelia - yea
Allen Seman – absent

A motion was made by Allen Seman and seconded by Shawn Pompelia to vote on
Resolution 2023-04

Approve the General Liability Insurance for fiscal year 2023 in the amount of \$8,715.24 Through Ohio Township Risk Management (OTARMA).

Roll Call: Jessica Gault – yea
Shawn Pompelia - yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-05

Approve the renewal of the MDI Studios, LLC \$460 web maintenance, domain fee, and server fee for fiscal year 2023.

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-06

Approve to contract the following individuals for fiscal year 2023:

| | | |
|-----------------|------------------|------|
| Lisa Gysegem | Deputy Assistant | \$15 |
| Terry McDowell | Park Maintenance | \$20 |
| George Pahoulis | Park Maintenance | \$20 |
| Lori Stull | Reservations | \$13 |

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-07

Approve to contract Julian & Grube to prepare the Yearly Financial Report to the State Auditor for fiscal years 2022, 2023 and 2024 at a cost of \$750 per year.

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-08

Approve to appoint Vivian McDowell as Deputy Clerk for fiscal year 2023, with no benefits or hourly rate.

Roll Call: Jessica Gault – yea
Shawn Pomelia – yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-09

Approve to increase the rental fee for Rosegarden Park and Bolindale Park, effective January 1, 2023:

| | |
|--------------|------|
| Resident | \$50 |
| Non-Resident | \$75 |

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman - absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-10

Approve that food trucks will be permitted for special events only, will be self-sufficient and will request approval by the Park Commissioners.

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to vote on
Resolution 2023-11

Authorize Elliott Giles of Youngstown Youth Flag Football Association (YYFFA) to use the Howland Park fields for a Trumbull County Youth Flag Football group , for the period April through May for 7 weeks at a fee of \$200.

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman – absent

A motion was made by Shawn Pompelia and seconded by Jessica Gault to adjourn the meeting at 11:00 A.M.

Roll Call: Jessica Gault – yea
Shawn Pompelia – yea
Allen Seman - absent

SUMMARY OF MEETING:

In attendance: Lori Stull – Howland Park employee (reservations)
Kenneth Abell –Howland Rotary
Chris Williams –Howland Rotary

1. Kenneth Abell and Chris Williams from the Howland Rotary attended the meeting to present the Commissioners with a check for \$1470.00. The Rotary Board voted to contribute 10 % of the cost for Howland Park surveillance to help address the problems of vandalism at the park. A picture was taken to be sent to the Tribune Chronicle.
2. Lori Stull was in attendance to address needed changes on Park reservation forms. Vivian McDowell will address needed changes and create/order new forms for 2023. Mrs. Stull also offered to help with any fundraising the park may do in the future. She will meet with Commissioner Gault to brainstorm.

3. Commissioner Pompelia reported that King Brothers are still waiting on a part (control panel) for lift station.
4. Commissioner Pompelia will ask George Pahoulis to clean Bolindale Park this year.
5. There was discussion about when to open bathrooms at the park. It was decided the bathrooms will open April 1, or the first available day possible depending on the weather.
6. Commissioner Pompelia met with Howland Cross Country coaches and Simlawn to plan a Cross Country course at the main park. Simlawn is charging \$1600.00 and the course is being constructed entirely with private donations. No money will be coming from the school, taxpayers or the park. It will be a 3.1-mile course and will be open for use by Howland Cross Country Teams as well as for the public to use as a walking/running trail.
7. There was discussion about needed repairs at the pickleball courts at Bolindale. Cracks in the court need to be addressed. Commissioner Pompelia will talk with the company that resurfaced the tennis courts and get quotes.


Attested by:



Vivian McDowell, Deputy Clerk

Date: 1.13.23

Approved by:



Jessica Gault, Vice-Chairperson

Date: 2.10.2023